

CREATIVE NEIGHBORHOOD GRANT PROGRAM

The Alexandria Office of the Arts' Creative Neighborhoods Grant program (CNGP) is funded by the National Endowment for the Arts. The CNGP is a new program to provide funding for nonprofit organizations that can develop creative projects which can showcase the art, musical performance, culture, tradition, and heritage of underserved communities in the City of Alexandria neighborhoods including Arlandria, Parker-Gray and the West End areas. CNGP grants will provide broad access to diverse cultural programs, leading to long term, equitable support of diverse communities in the City.

Completed applications are due by 5 p.m. on Friday, May 13, 2022 . Funding decisions will be announced by Monday, May 30, 2022.

Please submit only one application per arts organization. Applications must be submitted online.

Please note you are NOT able to save this application or edit it once submitted. Please only submit a completed application. If you have any questions about the grant or the application, please email Office of the Arts staff at arts@alexandriava.gov

Creative Neighborhood Grant Cycle:

Programs occur June 1 – December 15, 2022:

- April 15: Begin solicitations for applications
- April 18-25: Informational/Grant workshops
- April 25-29: “Hand on” Workshops in Arlandria, Parker-Gray (Old Town), and the West End.
- May 13: Grant Deadline 5 p.m.
- May 30: Awards Announced
- December 15: All programs end, all Final Reports are due.

Eligibility:

To be eligible for the Creative Neighborhood Grant Program nonprofit organizations are required to:

- be based in the city limits of Alexandria, VA.
- be a 501 (c) 3 non-profit organization (please note that fiscal agents and pass through funding WILL NOT be permitted).
- intends to engage and hire artists to create, exhibit, present, produce, or perform in an art discipline in one of the three targeted neighborhoods.
- nonprofit organizations must have been in existence for one year prior to applying and must stay in existence during the grant period.
- arts projects and activities must take place within the City of Alexandria, VA.

- arts programs, projects and activities previously awarded by the City by other City grant programs are NOT eligible; and
- is in compliance with all local, state, and federal laws.

Employees of the City of Alexandria and Alexandria Commission for the Arts' members and their immediate family members are not eligible to apply.

Neighborhood Locations:

Parker Gray:

- * Charles Houston Recreation Center-901 Wythe St, Alexandria, VA 22314
- * Durant Arts Center-1605 Cameron St, Alexandria, VA 22314
- * Braddock Interim Open Space-600 N. Henry St, Alexandria, VA 22314

Arlandria:

- * Four Mile Run Conservatory, 4109 Mt. Vernon Avenue, Alexandria, VA 22305
- * Four Mile Run Park-3700 Commonwealth Avenue, Alexandria, VA 22305
- * St. Rita's Catholic Church-3801 Russell Road, Alexandria, VA 22305

West End:

- * William Ramsay Recreation Center and School, Jerome Buddie Ford Nature Center and Dora Kelley Park -5750 Sanger Avenue, Alexandria, VA 22311
- * Patrick Henry Recreation Center and School-4653 Taney Avenue, Alexandria, VA 22304
- * Holmes Run Park-Holmes Run Parkway, Alexandria, VA 22301* Amistead Boothe Park-520 Cameron Station Blvd, Alexandria, VA 22304

Evaluation Criteria:

Applicants need to demonstrate:

- Artistic Excellence (45%).
- Artistic Merit which is represented by
 - Impact and Engagement (35%); and Management and Budget (20%).

Additionally, applications will be reviewed and evaluated on its own merit based on the following criteria:

- is fully eligible to apply and receive the funds.
- intends to remain in operation to receive the funds and utilize funds as indicated and is in good standing with the City of Alexandria.

The Creative Neighborhood Grant program will be used to engage, hire, and support artists through arts and culture along with nonprofit organizations.

Grant Awards:

Grants will be awards will range from \$1,000 - \$5,000.

There will NOT be a cash match requirement. Grants will be awarded for arts programs, project and activities that are NOT already funded by the City.

APPLICATION FORM

Organization Profile:

- * 1. Organization Name:
- * 2. Organization Address: (as noted on the IRS Form 990)
- * 3. Contact Person for this grant:
- * 4. Contact Person's Title:
- * 5. Contact Email address:
- * 6. Telephone (Day):
- * 7. Telephone (Evening):
- * 8. Organization Website:
- * 9. Nonprofit 501 (c) 3 IRS Letter of Determination issue date

MM/DD/YYYY

- *10. Arts Project Start Date (after June 1, 2022)

MM/DD/YYYY

- *11. Arts Project End Date (no later than December 15, 2022)

MM/DD/YYYY

- *12. Total Arts Project Budget (only numbers, no symbols, periods, or commas):

- *13. Number of Artist(s) hired/engaged:

- *14. Number of project occurrences:

- *15. Number of arts programming hours:

- *16. Location where arts project or activities takes place. Should be in one of the pre-approved venues in Arlandria, Parker-Gray (Old Town) or the West End of Alexandria, VA:

Amount Requested/Organizational Impacts:

- *17. Amount Requested (may request between \$1,000-\$5,000):

*18. What is your organization's mission and vision? How does this Creative Neighborhood Grant arts project help to fulfill your organization's mission? (500 word limit)

*19. Please submit a project budget noting specifically what expenses will be funded by this request and describe how your organization would use the Creative Neighborhood Program grant. (Upload file) File size limit is 16MB No file chosen

Artistic Content/Arts and Culture Master Plan:

*20. Please describe your arts project and its expected community impact. (500 word limit)

*21. Who are your collaborators for the Creative Neighborhood Grant Program? Describe their roles and responsibilities and how they will advance this arts project. (500 word limit)

*22. How does this arts project will advance race and social equity? If you are not sure, please explain why. (500 word limit)

*23. Which populations will your arts program serve? (Select all that apply)

Black, Indigenous and People of Color (BIPOC)
Elderly
Homeless
Youth
Low Income (below \$30,000 annual income)
Other

Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ)
Limited English Proficiency
Persons with Disability
Women
Youth
Other

*24. What area of the city benefits from this arts program (if applicable)?

☐ Arlandria ☐ Parker-Gray (Old Town) ☐ West End

*25. Describe how your organization uses art to advance racial equity and inclusion through art program and project development, service delivery approaches, hiring practices, board of directors' composition, staff, and board training. Outline specific ways and the intentional efforts and commitment your organization has to ensuring parity in audience and participants. (500 word limit)

*26. Identifying and understanding your audience is helpful in effective community engagement. Describe the methods your organization will use to track participation in the arts project and activities. (500 word limit)

Attachments:

27. Attach the organization's letter of determination for the non-profit status as a 501c 3 organization Filename: Size:

*28. Provide a list of Key Personnel with Bios (Artistic/Managing/Executive Directors, Arts Educators, etc.). Include bios and/or background information of artist(s) and arts organizations who are involved with the arts project. Filename: Size:

Certification:

*29. I hereby certify that, to the best of my knowledge, all information in this application is complete and accurate. ☐ Yes ☐ No

*30. I agree with the Terms of the Use of the Creative Neighborhood Grant Program grant funds. ☐ Yes ☐ No